

THIS IS NOT AN INSURANCE POLICY, BUT AN ADDITIONAL AAA AUTO CLUB SOUTH MEMBER BENEFIT

**PREMIER HOME LOCKSMITH CLAIM FORM**

Membership Number \_\_\_\_\_ Exp. \_\_\_\_\_

Primary Member Name \_\_\_\_\_

Associate's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_

DATE OF: INCIDENT \_\_\_\_\_

ORIGINAL RECEIPT ENCLOSED:

Locksmith receipt showing address of member's primary residence.

**INCIDENT INFORMATION:**

Address where service was provided: \_\_\_\_\_

Service provider: \_\_\_\_\_

Total cost of service: \_\_\_\_\_

**REQUIRED DOCUMENTS TO PROCESS A CLAIM:**

- Home Locksmith Claim Form, dated and signed
- Original receipt from locksmith with member's name and primary address included

**NON-REIMBURSABLE EXPENSES**

- Access to any residence other than member's primary residence
- Access to doors within residence
- Access to businesses

Claims will not be eligible for consideration without receipts for each expense claimed. Claims must be submitted within 90 days of the incident. Approved claims will be paid by check directly to the member. Questions about this process should be directed to Nancy Gentile at (800) 388-6725.

MAIL TO: TRIP CONTINUANCE CLAIMS  
AAA Auto Club South  
Member Communications  
P.O. Box 13368  
St. Petersburg, FL 33733-9950

PLEASE ALLOW 3 WEEKS FOR PROCESSING

For Premier members only. I understand that only Home Locksmith expenses will be reimbursable based on the receipts presented. The benefit amount of \$100 is the total amount available for members covered by the Premier membership number. Benefits are claimed only for AAA Auto Club South members who needed access to their primary residence.

MEMBER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_